

POLICY NAME: Use of Personal Protective Equipment and Safety Practices during a Declared Public Pandemic
Effective Date: May 1, 2020

Purpose

The purpose of the Golden Bridges, Inc. Employee Safety Program is to strive to provide employees of Golden Bridges, Inc. instructions in how to safely use recommended Personal Protective Equipment (PPE) and comply with Health Department safety practices during a declared Public Pandemic.

Wearing a facemask



DO:

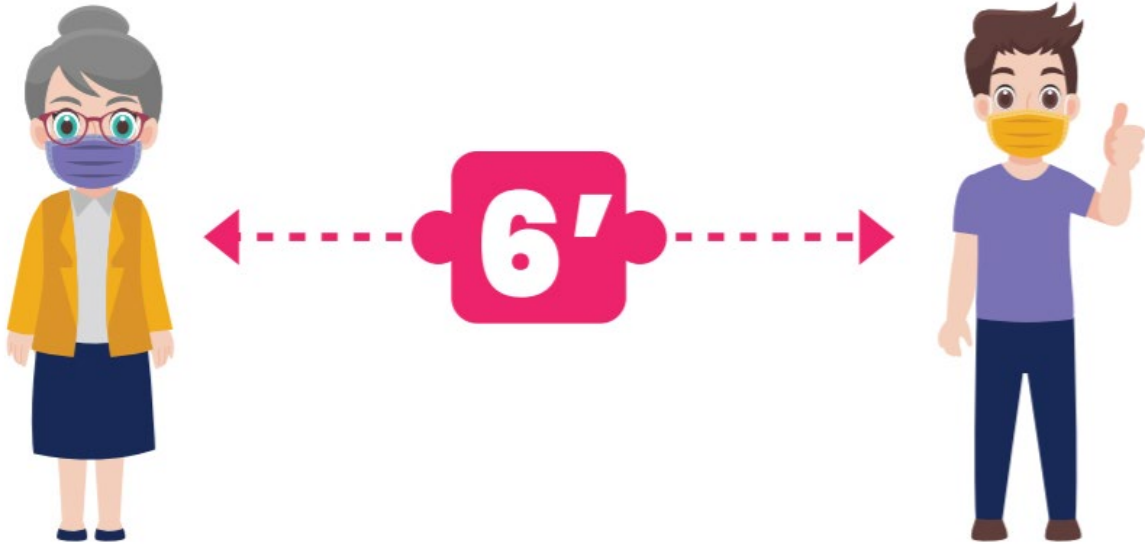
- ✓ Make sure you can breathe through it
- ✓ Wear it whenever going out in public
- ✓ Make sure it covers your nose and mouth
- ✓ Wash after using

DON'T:

- ✗ Use if under two years old
- ✗ Use surgical masks or other PPE intended for healthcare workers

Social Distance

DO YOUR PART



STAY 6 FEET APART

Please practice social distancing by putting space between yourself and others. Continue to practice healthy habits, like washing your hands for at least 20 seconds and staying home if you're sick, to help slow the spread of COVID-19.

Hand Washing

WASH YOUR HANDS

FOR 20 SECONDS WITH SOAP AND WARM WATER



Wet your hands



Apply Soap



Palm to palm



Fingers interlaced



Back of the hand



Base of thumbs



Wash fingernails



Rinse hands



Dry with a towel

Sanitation

SANITATION GUIDE

WHEN TO CLEAN:

EVERYDAY

- Use disinfectant spray to wipe down all hard surfaces
- Launder or clean all soft materials
- Wash hands

EVERY SHIFT

- Use disinfectant spray to wipe down all surfaces touched by employees
- Wash hands
- Clean restrooms

EVERY INTERACTION

- Use disinfectant spray to wipe down surfaces touched by customers or others
- Disinfect hands with hand sanitizer after touching objects handled by customer or others

HOW TO CLEAN:

Most surfaces can be cleaned with disinfectant sprays or wipes. If manufactured disinfectant is unavailable, hydrogen peroxide or bleach solution containing 5 tablespoons bleach per gallon of water **or** 4 teaspoons bleach per quart of water **Allow bleach solution to sit on surface for at least 1 minute*

Soft surfaces

- Clean using soap and water or cleaners appropriate for use on these surfaces.
- Launder items (if possible) according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.

OR

- Disinfect with an EPA-registered household disinfectant.

Electronics (including touch screens)

Use manufacturers guidance. If guidance is unavailable, use alcohol-based wipes or sprays containing at least 70% alcohol.

HOW LONG COVID-19 LIVES ON SURFACES:

